Pitman Typing: Keyborad Skills is a versatile keyboard course with a new approach designed for **anyone** who wants to learn to type quickly and efficiently. It is superbly flexible and can be used by complete beginners or as a refresher courses for those who want to improve their skills.

It is easy and fun to use, and comes without any tiresome documenation to read – **the program** contains full instructions and teaches you how to work through the course and **you** familiarise yourself with the keyboard right from the start!

- There are two types of exercise – fingering drills followed by sentence practice – which cover all the keys thoroughly. A screen display of the whole keyboard helps you to drill correct fingering.
- You can work entirely at your own pace and can access or escape from any drill or exercise at any time.
- Optional extra word practice is provided which is tailored to solve your own individual problems.
- At the end of each practice exercise, your speed and percentage accuracy is show. By using the chart provided, you can record your own progress.
- Test passages are also included.

Pitman Typing: Keyboard Skills encourages you to type with 100% accuracy on the whole keyboard with equal confidence. Whether you will be doing straightforward typing, specialised figure work or data processing, this program provides excellent basic training.

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TYPING TUTOR

CBM 64

IMPORTANT NOTICE
10 MINUTE LOAD TIME

In order to ensure fault-free loading the programs in this pack have been recorded at low speed. The loading time for each game is therefore approximately 10 minutes and your patience is appreciated during this process.

Should you have any queries about this procedure or require help with software loading please phone direct to Domark Ltd. on 01780 2224 and ask for Software Support, we will be only too happy to help.

The keyboard

This program is recorded on both sides of the tape, should you experience any loading difficulties try other side.

Progress chart

Ex.	Acc.	Speed	Ex.	Acc.	Speed	Ex.	Acc.	Speed	Ex.	Acc.	Speed	Ex.	Acc.	Speed
1			11			21			31			41		
2			12			22			32			42		
3			13			23			33			43		
4			14			24			34			44		
5			15			25			35			45		
6			16			26			36			46		
7			17			27			37			47		
8			18			28			38			48		
9			19			29			39			49		
10			20			30			40			50		